



ATTENTION ALL FAMILIES: FLU SHOTS DUE!

Children aged 6-59 months must receive a flu shot by December 31st in order to continue attending KOCO in the new year. Please submit written documentation of the flu shot to the office. Students without proof of vaccination will not be allowed into the building on January 2.



UNO!



Tracing with buttons



What mess?



Fruit salad



Trampoline

Upcoming Events

December 2
Board of Directors Meeting
6:00-7:00 pm
Everyone welcome
Free childcare provided

December 12
CCMC PJ Day
Wear pajamas, donate \$1

December 13
Holiday Helper Day
10:00 am - 2:00 pm
\$25 per child, sign up in foyer
Janet & Brian, chaperones

December 23
Early Dismissal all grades
No signup needed

December 24
Christmas Eve
Schools closed
KOCO closes at 3:00 pm
Sign up in foyer

December 25
Christmas Day
Schools closed, **KOCO closed**

December 26-31
Winter Recess
Schools closed, KOCO open
Sign up to attend

January 1
New Year's Day
Schools closed, **KOCO closed**

January 2
Day after New Year's Day
Schools closed, KOCO open

January 19
Martin Luther King, Jr. Day
Staff Professional Development Day
KOCO open to staff, **closed to families**



KOCO Harvest is going dormant for the season, and we will be preparing the beds for the winter. Anyone who would like to help can bring their fall leaves to cover up one of the containers. No need to check in with us, just go for it!

Guidelines for the Administration of Medications at KOCO

A timely reminder that KOCO is able to administer medications to your child only under strict CT state guidelines.

1. Medication must be unexpired, in original packaging with accompanying measuring device and clearly labeled with child's name; prescription medications must have pharmacy prescription label attached.
2. Medication must be administered at least once at home under parent supervision before being brought to KOCO.
3. Medication must be brought to an administrator, along with a current Medication Administration form signed by the doctor (note: even over-the-counter medications require this form).
4. Medications will be stored in a locked cabinet in the office unless they are emergency medications (like inhalers or epi-pens, which are stored in the classroom).
5. Parents must inform an administrator at drop-off if the child requires medication that day, and at what time(s) and dose(s). If KOCO staff believe a child unexpectedly requires medication because of symptoms developed during the course of the day, an administrator will contact a parent for permission to administer.
6. Medication must never be left by parents in bags or backpacks. Medications may not be given to classroom staff, only administrators. Medications may never be added by parents to children's milk, juice or water — besides posing a potential danger to classmates, the time & dose of medication administered this way can't be accurately monitored or controlled.



Our Health Consultant contacts families well in advance of medications or forms expiring so that we can provide continuous service to children who need it in a safe and legal fashion. Children with chronic health conditions who do not have current medications or forms may be excluded from care until all requirements are met.

We take the responsibility of medication administration very seriously at KOCO, and we appreciate parent cooperation with these guidelines.

Janet Santos & Devangi Ladani, APRN